

CARRARA AT TALIS PARK

Condominium Owners' Association, Inc.

REQUEST FOR APPROVAL OF INSTALLATION OF LANAI ENVIRONMENTAL SCREENS

INSTRUCTIONS: In order to process this application, the following items must be submitted at least 14 business days prior to the scheduled commencement of any work:

1. This completed application.
2. Detailed description and specification of the proposed modification (Example: Type, Location, Materials, Color, Dimensions, Plans, Survey, Pictures and other information pertinent to your request.)
3. Copy of Proposal Agreement made with Contractor, which includes the Description of the Services being provided.
4. Copy of the Contractor's License or Professional Trade Certification.
5. Copy of the Contractor's Certificate of Liability Insurance naming the Association.
6. Copy of County Permits (if applicable)

To: Board of Directors and/or Architectural Review Committee

From: Owner(s) Name: _____

Property Address: _____

Phone: _____ Email: _____

I/We hereby request approval to install Lanai Environmental Screens as described below (attach additional page if needed):

Contractor Information:

Company Name:	
Address:	
Phone:	Email:
License #	Liability Co. Name & Policy#:
Contractor Signature:	

By submitting this Application, we agree to the following terms and conditions as described below:

Do not commence any work or modification until written approval is granted. If work begins prior to being authorized, the Owner will be fined. All installations, alterations and modifications shall be of professional design, quality and materials.

The Board of Directors/Architectural Review Committee reserves the right to require additional information & request modifications to the plans.

Any approval granted herein is subject and conditioned upon obtaining the necessary approval/permits required from any City and/or County Building or Zoning Departments, as may be required in accordance with the local codes, laws and ordinances, prior to the commencement of work. It is the Owner's responsibility to provide said information to the Association to validate the Architectural request.

The owner shall be ultimately responsible for any damages incurred to common property, other property and personal injury as a result of the modification or improvement, as well as any additional maintenance cost that may be incurred as a result, violation of the rules and regulations and/or negligence on his behalf and/or his contractors and vendors. The Association has the irrevocable right to subrogate damages, expenses and the cost of defense to the Owner.

During construction of any approved modification or improvement, all portions of the property shall be kept clean, neat and in an orderly condition always. Any debris, trash or mud resulting from the construction shall be promptly removed or remedied, as appropriate, from the building, unit, and limited and /or common areas daily.

Abide with the Association's authorized days and approved hours for construction and modification as provided in the Rules and Regulations.

All contractors must be properly licensed and insured for liability. Proof of such, and naming of the Association in said policy, is REQUIRED prior to the commencement of any work or modification.

Abide by and agree to the rules and specifications adopted by the Board of Directors regarding the installation and use of Lanai Environmental Screens as more fully set forth below:

For the purpose of reducing rain, wind, airborne particulate, solar ray, or other environmental conditions, unit owners may install seek approval from the board to install mesh roll-down screens inside of their Lanais which, whether up or down, do not break the harmony of the exterior appearance of the Building and meet the following specifications:

1. The screens must be made of a mesh material that is an acceptable shade of black to blend with the existing screens of the Lanai. The framing must be bronze or ivory in a shade to match the paint of the Lanai walls or blend with the color of the existing Lanai screen enclosure. The screens must be attached above and on either side of the existing screens and screen enclosures and shall be secured as required by local codes and

building codes. Permission to use a different frame color may be submitted however the decision shall be completely within the discretion of the Board.

2. Under no circumstances shall the screens be installed to divide the area of the Lanai or interfere in any way with access to the rear stairway fire escape from any portion of the Lanai.
3. No framing may be visible from the exterior of the Building and all framing must be adequately installed to withstand the environmental conditions to which it will be exposed.
4. Whenever the screens are lowered, they must not billow and separate in a manner that would break the harmony of the exterior appearance of the Building.
5. Screens shall not be installed until the Unit Owner has applied in writing to the Board for approval of the installation and has received the board's written approval as well as that of the Talis Park Architectural Review Committee (ARC). The unit owner shall submit to the Board the plans, specifications, proposed contract, and any other matter that the Board may request. The Board reserves the right to determine the appropriate colors and materials to be used.
6. A licensed, insured contractor who is in the business of regularly installing screens of this type must perform the installation under all appropriate building permits and, if applicable, the screens installed must follow all applicable codes and building codes. As a condition of its approval the Board may require proof of insurance having coverage limits suitable to the Board. All costs of installation, maintenance, repair and modification of the screens shall be the sole responsibility of the Unit Owner.
7. It will be the unit owner's sole responsibility to assure that all the above conditions are met. In the event the installed screens do not meet these specifications, the installation will be removed, and the Lanai walls repaired at the Unit Owner's expense.
8. The installation, operation, repair, maintenance and removal of these screens are the sole responsibility of the unit owner. Should the unit owner fail to keep the screens and/or framing in good condition so that they become faded, torn or otherwise no longer are in harmony with the exterior appearance of the Building the Board reserves the right to remove the screens at the unit owner's expense.
9. The unit owner shall be responsible for any loss or damage to the condominium property, association property, or other property over which the Association has maintenance authority that is caused during the installation, maintenance, repair, modification or removal of the screens.

Signature of Owner(s) _____ / _____ Date: _____

Deliver completed form and supporting documents to:

PMI Gulf Coast
1004 Collier Center Way, Suite 105
Naples, FL 34110
management@naplesservicegroup.com

For Board of Directors and/or Architectural Review Committee Use Only:

Date Application Received: _____ Date of Disposition: _____
 Approval Granted: _____ Date delivered to Talis Park Community Association for their approval: _____
 Approval Denied: _____ Explanation: _____

Member of the Board of Directors and /or Architectural Review Committee:

Signature: _____
Printed Name: _____

For Talis Park Community Association Use Only:

Approval Granted: _____ Date: _____
 Approval Denied: _____ Date: _____
 Explanation: _____

Board Member/Authorized Representative of Talis Park Community Association Architectural Review Committee (ARC):

Signature: _____
Printed Name: _____